

DECLARATION FOR L.T.C. CLAIM

I declare that :-

1. I have not submitted any other claim for L.T.C. in r/o self and/or my family for the Block of 4/2 years from 19\_\_\_\_\_ to\_\_\_\_\_.
2. Receipt of the Railway/Bus/Plane fares for the journey are attached herewith.
3. The family members who performed the journey are residing with me and fully dependent on me.
4. The farthest end of the journey was\_\_\_\_\_.
5. Prior intimation was given to my controlling officer before commencement of journey for myself and/or my family members.
6. Station leave permission was taken from my controlling officer before commencement of journey (required only when the official is performing the journey.)

Date :-

Signature of the Official :-  
Designation :  
Section :  
Staff No. if any :  
Telephone No. :

Column No. 5 & 6 verified and found correct.

Signature of Group Officer with seal.